WEBEX INSTRUCTION SHEET

System Requirements

- Microsoft Windows 98, ME (Millennium Edition), EP, NT, or 2000
- Intel Pentium based or faster processor
- 64MB RAM (256MB recommended)
- Microsoft Internet Explorer 5 or 6, Mozilla 1.6, or Netscape 4.7 or 7.x
- JavaScript and cookies enabled in the browser
- 56K or faster Internet connection

Test your computer to ensure you can connect via WebEx before the webinar you are scheduled to attend. In order to test your computer, follow these instructions:

1. WebEx web site at: **http://support.webex.com/support/support-services.html**
2. On the lower right hand side of the page, under the "Need Help Now?" section, click on the "Join Meeting Test" link
3. Enter your name and email address
4. Click the "Join" button
5. If necessary, download the ActiveX control (instructions will appear on screen)
6. Click the "OK" button when "The host has not yet joined the meeting" appears
7. Look for the "Join Meeting Test Successful" or the "Congratulations, You Have Successfully Joined a WebEx Meeting!" message at the top of the screen

If you are able to complete these steps successfully, your PC is ready to attend the webinars. If you need assistance, contact your local IT staff or WebEx's 24/7 Technical Support at 866-229-3239.